

NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Inaugural Public Board Meeting held on Friday, December 8, 2017 at the Catholic Education Center.

PRESENT:

Trustees: Richard Brassard
Peter Del Guidice
Martin Drainville
Elizabeth King
Colleen Landers
Denis Lincez
Steve Malciw
Ron MacInnis

Student Trustee: Marli Narduzzi

Administration: Tricia Stefanic Weltz, Director of Education
Jennifer Dunkley, Superintendent of Education
Daphne Brumwell, Superintendent of Education
Melanie Bidal-Mainville, Manager of Human Resources
Erika Adam, Manager of Financial Services
Glen Nakashoji, Manager of Information Technology

Staff: Janice Viskovich, Executive Assistant and Recorder
Andrew Marks, Communications Officer

Regrets: Marli Narduzzi, Fred Salvador and David Horton

Guests: Nil

CALL TO ORDER

A PRAYER

B. ROLL CALL

Motion

MOVED BY: R. Brassard
SECONDED BY: D. Lincez

Resolution 17-237

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declaration of absence and excuse the following trustees and administrative personnel from attending this meeting: Fred Salvador, David Horton and Marli Narduzzi.

Carried

C. NOMINATION OF SCRUTINEERS

Melanie Bidal-Mainville and Glen Nakashoji were named scrutineers should an election be required.

D. ELECTION OF CHAIR

Motion

MOVED BY: D. Lincez

Resolution 15-238

SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board acclaim Rick Brassard as Chair of the Board for the period from December 2017 to December 2018.

Carried

E. ELECTION OF VICE-CHAIR

Motion

MOVED BY: R. MacInnis

Resolution 15-239

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Colleen Landers as Vice-Chair of the Board for the period from December 2017 to December 2018.

Carried



Proceeded to In-Camera Agenda

F. DECLARATIONS OF PECUNIARY INTEREST – Trustees Lincez/Landers and King declare a conflict for salary, benefits and wages as it pertains to the budget estimates J.7.4.

G. APPROVAL OF AGENDA

Motion

MOVED BY: S. Malciw

Resolution 15-240

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the inaugural public board meeting as presented.

Carried

H. APPROVAL OF MINUTES

Motion

MOVED BY: D. Lincez

Resolution 15-241

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting – November 29, 2017

Carried

I. **PRESENTATIONS/DELEGATIONS** - Nil

J. **PRESENTATIONS AND REPORTS**

J.1 **Policy**

Motion

MOVED BY: E. King **Resolution 15-242**
SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised policy *T-9 Director of Education Performance Appraisal* as presented at third reading.

Carried

J.2 **Student Trustee's Report** – Marli Narduzzi – Nil

J.3 **Program** – Daphne Brumwell, Superintendent of Education
Jennifer Dunkley, Superintendent of Education

J.3.1 **Report** - Nil

J.4 **Personnel** – Melanie Bidal-Mainville

J.4.1 **Report** - Nil

J.5 **Property** – David Horton

J.5.1 **Report** - Nil

J.6 **Technology** – Glen Nakashoji

J.6.1 **Report** - Nil

J.7 **Business and Finance** – Erika Adam

J.7.1 **Report**

The Manager of Financial Services provided a power point presentation of the revised estimates and detailed the use of the Rural and Northern Education Funding as it pertained to our Board;

One educational assistant at St. Anne School, Iroquois Falls
One educational assistant at St. Patrick School, Kapuskasing
One teacher at St. Jerome School, Kirkland Lake.

Motion

MOVED BY: D. Lincez **Resolution 15-243**
SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service's Report.

Carried

J. PRESENTATIONS AND REPORTS – continued

J.7 Business and Finance – Erika Adam - continued

J.7.2 Bank Account Signatures

Motion

MOVED BY: E. King **Resolution 15-244**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the bank account computerized signatures, effective December 8, 2017, consisting of two of the following: Chair of the Board or Vice-Chair of the Board together with the Director of Education or Manager of Financial Services.

Carried

J.7.3 Line of Credit

Motion

MOVED BY: M. Drainville **Resolution 15-245**
SECONDED BY: D. Lincez

BE IT RESOLVED THAT the Northeastern Catholic District School Board establish a line of credit at the Royal Bank of Canada in the amount of three million dollars (\$3,000,000).

Carried

J.7.4 Revised Estimates 2017-2018

Motion

MOVED BY: S. Malciw **Resolution 15-246**
SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised budget estimates for the 2017-2018 year in the amount of \$42,026,022 including salary and benefits pending Ministry approval. (Trustees Landers, Lincez and King abstained)

Carried

Motion

MOVED BY: P. Del Guidice **Resolution 15-247**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the revised budget estimates for the 2017-2018 year in the amount of \$11,628,924 for all expenditures excluding salary and benefits.

Carried

J. PRESENTATIONS AND REPORTS – continued

J.7 Business and Finance – Erika Adam - continued

J.7.5 Audited Financial Statements

Motion

MOVED BY: S. Malciw **Resolution 15-248**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board recommend approval of the 2016-17 audited financial statements as presented by the Audit Committee.

Carried

J.8 SEAC – Minutes of October 25, 2017

J.9 Director of Education – Tricia Stefanic Weltz

J.9.1 Report

The Director of Education presented a power point on the Multi-Year Strategic Plan year in review.

Motion

MOVED BY: C. Landers **Resolution 15-249**
SECONDED BY: R. MacInnis

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Director of Education’s Report.

Carried

K. COMMITTEE OF THE WHOLE

Motion

MOVED BY: D. Lincez **Resolution 15-250**
SECONDED BY: E. King

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

L. NEW BUSINESS

L.1.1 Board Committee Structure 2018

Motion

MOVED BY: C. Landers **Resolution 15-251**
SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2018 Committee Structure, as presented.

Carried

M. CORRESPONDENCE - Nil

N. FUTURE MEETINGS

Regular Board Meeting – Wednesday, January 31, 2017

O. ADJOURNMENT

Motion

MOVED BY:

D. Lincez

Resolution 15-252

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 4:40 p.m.

Carried

Question and answer period for guests attending the meeting

NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD


Chair of the Board


Secretary-Treasurer